- Go to https://home.pearsonvue.com/Clients/Brightest.aspx and create an account — simply follow the steps.
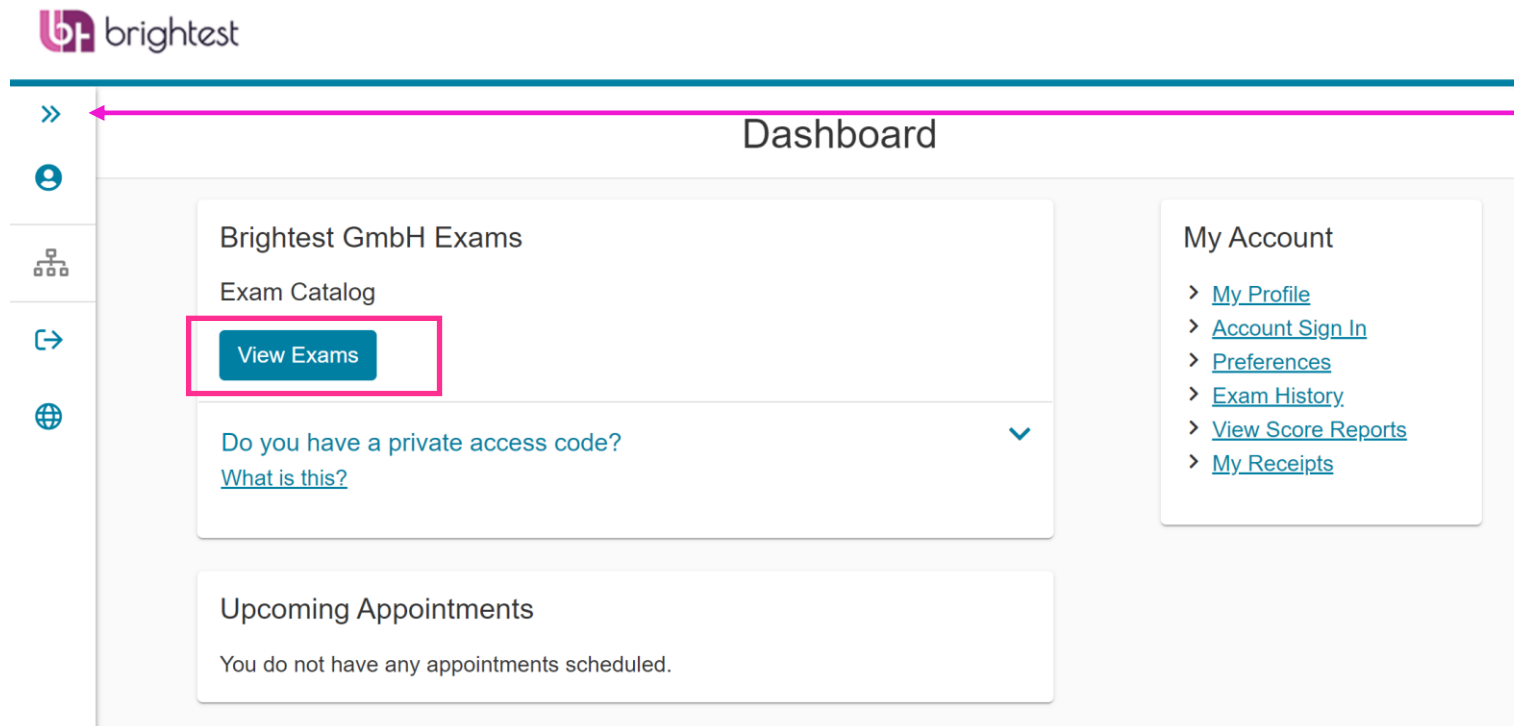- If you have previously created an account, you can already sign in.

1

- Once you have created an account and are logged in, you will see this screen — to register for a Brightest Center Exam, click on "View Exams".

Note: You can select English or Spanish for the **registration process** by clicking here (this bar will appear). Your language option for the actual exam will come later.
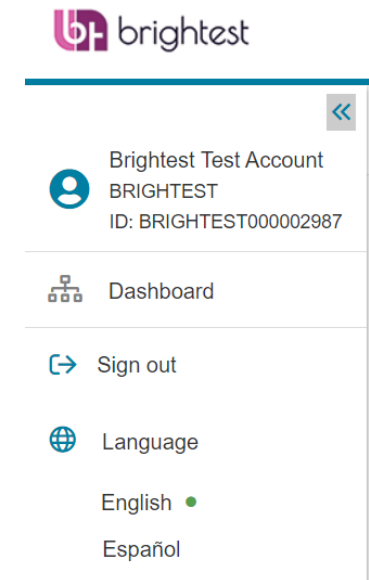
- The Boards of the exams that you can take during this session will be listed on this page. Simply select the one you are interested in — in this example, the **International Software Testing Qualifications Board (ISTQB)**.

- Once the Board, as in this example **International Software Testing Qualifications Board (ISTQB),** is clicked, you will have the full list of exams available for that board. In this case, we will continue with ISTQB CTFL:

‹ **International Software Testing Qualifications Board (ISTQB)**

CTAL-TA
ISTQB® - Certified Tester Advanced Level, Test Analyst

CTAL-TAE
ISTQB® - Certified Tester Advanced Level, Test Automation Engineer

CTAL-TM
ISTQB® - Certified Tester Advanced Level, Test Manager

CTAL-TTA
ISTQB® - Certified Tester Advances Level - Technical Test Analyst

CTFL-AT
ISTQB® - Certified Tester Foundation Level, Agile Tester Extension

CTFL_2018
ISTQB® - Certified Tester Foundation Level (2018 Syllabus)

CTFL-MAT

Once you select the exam, you will be asked to select the booking method, which means you will be confirming that you want to take the exam as a Brightest Center Exam (which is referred to here as "At a local test center").

- Once you select the exam, you will be asked to choose the language in which you wish to take the exam — then press "Next".

- Your local price will be shown on the screen.
- **IMPORTANT NOTE**: If you have purchased a Voucher from Brightest or from your Training Provider, you will be able to enter it at the end of the transaction, so the amount to be paid will be reduced to zero.

- You will now be asked for your training provider information. Simply select your training provider from the drop-down.
  - If you can't find yours, select "2. Other" and type in the name. Use the checkbox below your selection to give Brightest the permission to inform your training provider of your results for quality purposes.
  - If you didn't prepare with a training provider, select "1. No Training Provider" and ignore the tick box below.
  - For the "Re-Sit" question, please choose "No" if this is your first attempt at this exam.

Provide additional information

CTFL_2018: ISTQB® - Certified Tester Foundation Level (2018 Syllabus)

Required information is marked with an asterisk (*).

Enter information on this page in the Roman alphabet. (Alphanumeric)

*Please select your training provider from the list below.

Select one...

☐ By ticking this box, I consent to my results being provided to the above selected training provider for quality improvement purposes.
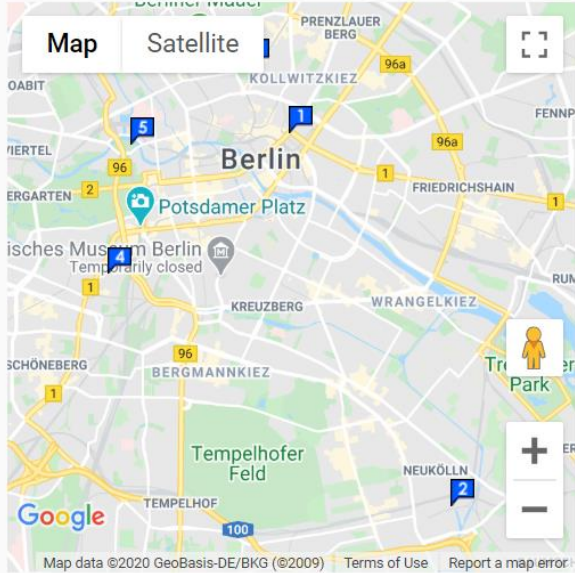
*Is this a re-sit exam?

○ Yes

○ No

- Choosing your Test Center for your appointment:

  You will be shown the first 5 test centers that are closest to the address you entered in your profile — here's an example for Berlin, Germany. You can select to have more centers shown and, if required, change the location if you are taking your exam in a different location.
  Select one Test Center, by checking the box, and choose "**Next**" to see which dates and times are available.

- Choosing your date and time for your appointment (example again in Berlin, Germany):

1. You can go through the list and select the test center and date that best suit you.

2. Once you click on an available day, the times that this test center has availability will be shown below: e.g. here 12:00AM.

   IMPORTANT NOTE:
   Notice the exams are in 2 Columns, AM & PM. The appointments are displayed in your local time. Under Morning... **12:15AM is 15 min. after midnight.**

Comcave College GmbH

Alexanderstraße 3
10178 Berlin
Germany

Change Test Centers

1.

Select Date
Why can't I find an available appointment?

<	September 2020					>
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Select a date from the calendar. Only available dates can be selected.

2.

Available start times: Monday, September 14, 2020 at Comcave College GmbH
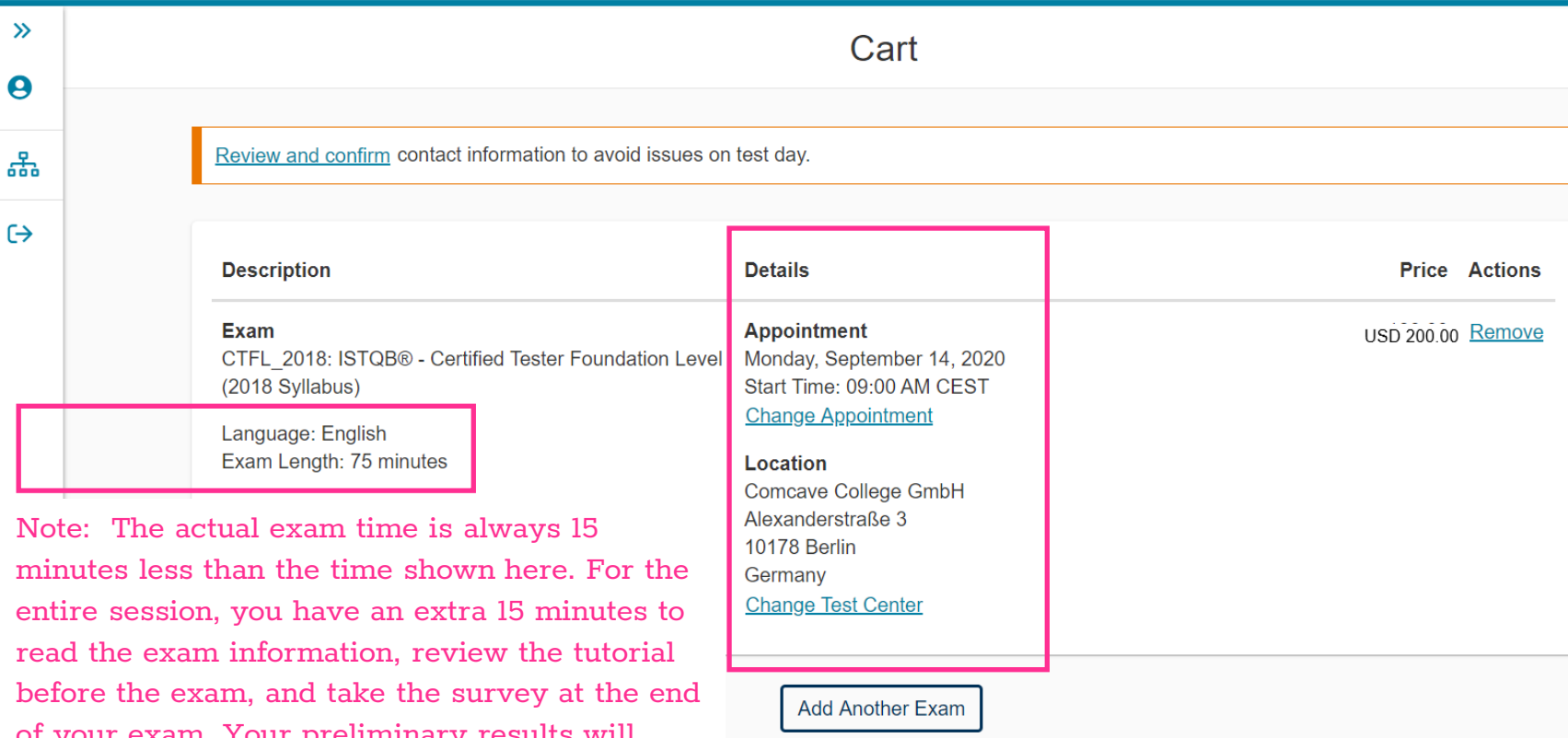Times shown in: Europe/Berlin - CEST Show 24-hour

Morning	Afternoon
12:00 AM	12:00 PM
12:15 AM	12:15 PM

10

- If everything looks correct, please click on "Proceed to Checkout", you can always go back and choose a different test center, date or time. Information about rescheduling will be in your conformation email. Please note you can reschedule for free in your account, **up to 24 hours prior to your appointment**.

Note: The actual exam time is always 15 minutes less than the time shown here. For the entire session, you have an extra 15 minutes to read the exam information, review the tutorial before the exam, and take the survey at the end of your exam. Your preliminary results will appear at the end of the exam.

- Checkout
  - This is where you pay directly or enter a pre-paid voucher code (if you have received one from Brightest or from your training provider).

- Once you have completed the payment process, you will be provided with a final summary of your payment for confirmation (**Note**: Costs are reduced to 0 if you use a prepaid voucher).
- You will receive a confirmation email regarding your registration — **please make sure to read this email carefully**.

ASSISTANCE: if you need support, simply go to https://home.pearsonvue.com/brightest/contact — there are numbers with assistance available 24 hours a day 7 days a week.

Congratulations, you are ready to take your Brightest Center Exam!

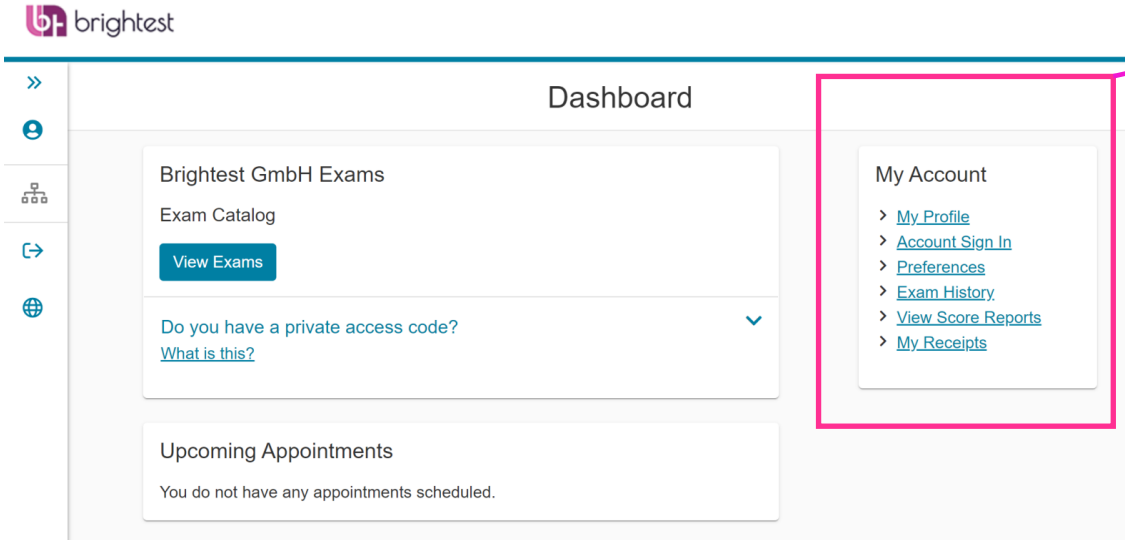The next page contains information about how to use your Brightest/Pearson VUE Profile

More Information About Your Brightest/Pearson Profile

- Once you are signed into your account, you have many options to make adjustments and see your info, etc.

- **My Profile:** Here you can adjust your Birthday, Gender, Address and Contact Information. Please note, if you have to change your name, for GDPR purposes, you must call the Pearson VUE Customer Service Team with proof of your name.
- **Account Sign In:** Here you can change your password and your security questions you added when you created your profile.
- **Preferences:** Here you can change your preferred language of correspondence with Pearson VUE and change your contact email. You can also adjust your time zone, how you would like times shown and if you would like distances in miles or kilometers.
- **Exam History:** Here you can see a list of all the exams you have taken with Brightest
- **View Score Reports:** Here you will be able to see and download all of your preliminary score reports from Pearson VUE, which are available immediately after your exam is completed.
- **Receipts:** Here you will be able to download all of your invoices for the exams that you have purchased via the Pearson VUE platform for exams with Brightest.

- If you have any further questions, please never hesitate to contact us via info@brightest.org !